

ANGLICAN DIOCESE OF MELBOURNE
ANGLICAN PARISH OF DIAMOND CREEK

ABN 24 207 330 346

FINANCIAL REPORT
FOR THE YEAR ENDED 30 SEPTEMBER 2024

**ANGLICAN DIOCESE OF MELBOURNE
ANGLICAN PARISH OF DIAMOND CREEK**

**INCOME STATEMENT – GENERAL FUNDS
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	Notes	2024 \$'000	2023 \$'000
Revenue			
Offerings		532	512
Investment Income		9	7
Rental income		41	34
Bequests/Grants/Gifts		24	60
Activity income		52	47
Total Revenue		658	660
Expenses			
Ministry Staff expenses		(342)	(321)
Ministry Support expenses		(93)	(86)
Diocesan assessment		(55)	(49)
Mission Partners		(80)	(77)
Property expenses		(57)	(47)
Activity expenses		(38)	(31)
Total Expenses		(665)	(611)
Surplus / (deficit) for the year from ordinary activities	2	(7)	49
Depreciation	6	(20)	(20)
Surplus/(deficit) for the year		(27)	29

**INCOME STATEMENT – SPECIAL FUNDS
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	Notes	2024 \$'000	2023 \$'000
Revenue			
Capital donations		4	1
Change/(reduction) in value of Trust		3	2
Expenses			
Minor Capital Equipment	1(f)	(8)	(12)
Surplus/(Deficit) for the year from special activities		(1)	(9)
Total comprehensive surplus / (deficit) for the year		(28)	20

The above Income Statements should be read in conjunction with the accompanying notes.

**ANGLICAN DIOCESE OF MELBOURNE
ANGLICAN PARISH OF DIAMOND CREEK**

**STATEMENT OF FINANCIAL POSITION
AS AT 30 SEPTEMBER 2024**

	Notes	2024 \$'000	2023 \$'000
ASSETS			
Cash and cash equivalents	3	246	264
Trade and other receivables	4	7	9
Investments	5	67	64
Fixed Assets	6	181	201
Total assets		501	538
LIABILITIES			
Trade and other payables	7	(18)	(16)
Staff Accruals & Provisions	8	(16)	(26)
Loans - Current	9	(9)	(9)
Loans – Non-Current	9	(122)	(124)
Total liabilities		(165)	(175)
Net assets		336	363
EQUITY			
Asset Revaluation Reserve	1(f)/11	244	244
Accumulated surplus	10	91	119
Total equity		336	363

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

General Information

The Anglican Parish of Diamond Creek ("the Parish"), is a Parish Church in the Anglican Diocese of Melbourne. The Parish is governed by various acts of the Victorian State Parliament and the *Acts of Synod*. In accordance with the *Parish Governance Act 2013*, the Churchwardens have the responsibility for the preparation of the Parish's financial statements.

The principal activity of the Parish is - Know Jesus, Make Jesus Known.

Basis of Preparation

The Parish is not a reporting entity because, in the opinion of the Churchwardens, there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, this special purpose financial report has been prepared for the benefit of the Parishioners and for the purpose of complying with the *Parish Governance Act 2014* and must not be used for any other purpose.

The Accounts for 2023 and 2024 have been prepared on an accrual basis. Disclosures have been included in the Notes to the extent the Churchwardens believe they provide meaningful information to users. The financial statements are prepared in accordance with the historical cost convention, except for certain assets which, as noted, are at fair value. Unless otherwise stated the accounting policies are consistent with those of the previous year.

The following significant accounting policies have been adopted in the preparation and presentation of the financial statements.

(a) Revenue Recognition

Offerings and donations are recognised as revenue when cash is received. Where funds have been received for a specific ministry or project but are unspent at year end, they are disclosed as specified purpose reserves.

Grants are recognised as income as they are received. Where grants relate to activities not yet undertaken, and there is an obligation to repay those funds if they are not spent for the approved purpose then such funds are recognised as an "income received in advance" liability until such time as the funded activities are undertaken.

Rental and investment income is recognised when the right to receive payment has been established.

Interest income is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of goods and services tax (GST).

(b) Income Tax

The Church is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

(c) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

(d) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

(e) Investments

Investments are shown at market value at year end. Realised and unrealised gains and losses are calculated in relation to either the market value at the end of the previous Parish financial year, or, if purchase of the investments has been made in the same year as the sale, to cost. Realised and unrealised gains or losses are treated as an increase or decrease of reserves and are not recorded through the current year's Income Statement.

(f) Property, Plant & Equipment

Land and Buildings used by the Parish, under the stewardship of the Churchwardens, is held in the Melbourne Anglican Trust Corporation on behalf of the Anglican Diocese of Melbourne. Accordingly, the Parish does not account for Land and Buildings in its financial statements.

Property improvements are expensed in the Income Statement – Special Funds.

Plant and Equipment purchases of less than \$1000 are generally expensed as incurred in the Income Statement – Special Funds.

The valuations were arrived at by the Wardens based on research undertaken into the current market value of similar items in the market place. In accordance with Accounting Standards these assets have been depreciated from the date of such valuation.

(g) Employee Benefits

Employee Benefits are all accounted for in the year in which the liability arises. (See note 8)

Notes	2024 \$'000	2023 \$'000
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NOTE 2: SURPLUS / (DEFICIT) FOR THE YEAR

The surplus / (deficit) for the year includes the following selected significant revenues and expenses:

Income	1(a)		
- Offertory		485	471
- Thanksgiving		47	41
- Rental Income		41	34
- Bequests/grants/gifts		24	60
- Activity income		52	47
Expenses			
- Leadership staffing costs		(271)	(275)
- Generations staffing costs		(70)	(46)
- Ministry Support staffing costs		(55)	(49)
- Insurance		(20)	(16)
- Mission Partners		(80)	(77)
- Diocesan assessment		(55)	(49)
- Activity expenses		(38)	(31)

NOTE 3: CASH AND CASH EQUIVALENTS

ADF Operating Account	72	60
ADF Term Deposits	170	200
ADF Parish Giving Account	4	4
	246	264

NOTE 4: TRADE AND OTHER RECEIVABLES

Other receivables	7	9
	7	9

NOTE 5: INVESTMENTS

St Katherine's:		
Anglican Funds Maintenance Trust Fund	(i)	67
		64
		67
		64

(i) Held in trust "to be applied to the maintenance of and improvements to the [St Katherine's] church and the maintenance of the church land and the improvements thereon".

NOTE 6 FIXED ASSETS

Plant & Equipment	265	265
Provision for depreciation	(84)	(64)
	181	201

NOTE 7: TRADE AND OTHER PAYABLES

Unpaid mission payments	7	6
Bonds	2	2
Other accrued expenses	9	8
	18	16

	Notes	2024 \$'000	2023 \$'000
NOTE 8: STAFF ACCRUALS & PROVISIONS			
Provision for Annual Leave		14	24
Provision for Long Service Leave		<u>2</u>	<u>2</u>
		16	26

NOTE 9: LOANS

St John's toilet area loan payable to the ADF

Current		9	9
Non-Current		<u>122</u>	<u>124</u>
		131	133

The toilet area loan payable to the Anglican Development Fund (ADF) is unsecured with interest and principal monthly in arrears and repayable over 30 years commencing 2022. The variable interest at 30 September, 2023 was 6.70%

**NOTE 10: ACCUMULATED SURPLUS/
(DEFICIT)**

Opening balance for the Parish		119	99
Surplus / (deficit) for the year		<u>(28)</u>	<u>20</u>
Closing balance		91	119

NOTE 11: ASSET REVALUATION RESERVE

Opening balance for the Parish		244	244
Surplus/(deficit) for the year		<u>0</u>	<u>0</u>
Closing balance		244	244

NOTE 12: CONTINGENCIES

The Parish has no material contingent liabilities requiring disclosure.

NOTE 13: EVENTS OCCURRING AFTER REPORTING DATE

There have been no events occurring after reporting date requiring disclosure.

CHURCHWARDENS' DECLARATION

As stated in Note 1 to the financial statements, in our opinion, the Parish is not a reporting entity because there are no users dependent on general purpose financial reports. This is a special purpose financial report.

In our opinion the financial statements of the Parish present fairly, as required by the *Acts of Synod*, the financial position of the Parish as at 30 September 2024 and its performance for the year ended on that date in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia to the extent described in Note 1 to the financial statements.

In our opinion, there are reasonable grounds to believe that the Parish will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Churchwardens.

Signature: *N Coleman*
Name: Natalie Coleman
Churchwarden

Signature: *Alan Fairweather*
Name: Alan Fairweather
Churchwarden

Signature: *M Fisher*
Name: Michael Fisher
Churchwarden

Dated this 8th day of October 2024

St John's Anglican Parish Diamond Creek

Independent Auditor's Report on Special Purpose Financial Report For Year Ended 30 September 2024

To the members of St John's Anglican Parish Diamond Creek

Opinion

We have audited the special purpose financial report of St John's Anglican Parish Diamond Creek for the year ended 30 September 2024, comprising two Income Statements, the Statement of Financial Position as at that date, Notes to the Accounts, including material accounting policy information, and Churchwardens' Declaration.

In our opinion, the financial report of St John's Anglican Parish Diamond Creek, is in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- (a) giving a true and fair view of the registered entity's financial position as at 30 June 20XX, and of its financial performance for the year [period] then ended; and
- (b) complying with Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Basis for opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the registered entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter - Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the registered entity's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Council responsibility for preparation of financial report

The Parish Council is responsible for the financial report and has determined that the accounting policies used are consistent with the financial reporting requirements of the Parish, the *Australian Charities and Not-for-Profits Commission Act 2012*, the Parish Governance Act 2013 and The Parish Governance Regulations 2014 and are appropriate to meet the needs of the members.

The Council's responsibility also includes such internal control as is determined necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council is responsible for assessing the ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless there is an intention to wind up the registered entity or to cease operations, or have no realistic alternative but to do so.

The council is responsible for overseeing the registered entity's financial reporting process.

Auditor responsibility for preparation of financial report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of the financial report.

Our procedures included examination, on a test basis, of evidence supporting the accounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly.

This special purpose financial report has been prepared for distribution to the members to fulfil the Parish Council and Churchwardens financial reporting requirements. The accounting policies used in the preparation of this report, as described below, are consistent with the financial reporting requirements of the Parish and are, in the opinion of the Parish Council and Wardens, appropriate to meet the needs of members.

- (a) The financial report has been prepared on a modified accrual basis of accounting including the historical cost convention and the going concern assumption.
- (b) The audit trail in respect to the receipt of income is not capable of complete verification and my sample checks give confidence to provide this unqualified audit report.
- (c) The Parish Council and Wardens in meeting authorise all payments and withdrawal of funds and sample checks undertaken by us verify this policy.

Independence

We confirm that the independence declaration required by the ACNC Act, which has been given to the Council, would be in the same terms if given to the responsible entities as at the time of this auditor's report.



Philip Ruth FCA
GNS Group
Suite 7 50 Upper Heidelberg Road Ivanhoe Vic 3079
30 October 2024